

EXHIBITOR'S APPLICATION FORM

Application deadline: 24th January 2020.

EXHIBITORS DATA:		
Company name:		VAT:
Address:		Post code:
E-mail:	Web:	Tel:

CONTACT PERSON:	
Name and surname:	
E-mail:	Gsm:

EXHIBITION DATA:
Company name (brand):
Coexhibitors on the stand:
Number of trade marks:
Represented assortment:
The news you will represent on the fair:

By signing the Application, the Exhibitor accepts the terms of the Application Form, the Appendix and the Exhibitor General Terms and Conditions, which form an integral part of the Application Documentation (page 1 to 4).
VAT is not included in stated prices.

Place and date

Stamp and signature of Exhibitor

Please return a completed and certified application form to the following e-mail: info@promohotel.hr

APPENDIX TO APPLICATION FORM (deadline for submission 24th January 2020)**Other Services Price List***

N.	NAME	Unit	Price (euro)	Quantity
1.	Advertising sign with logo (submitted by e-mail / dimensions 200 x 40 cm)	piece	50,00	
2.	1/1 page A5 in the Fair catalogue – in colour (free sample for each visitor)	page	235,00	
3.	2/3 page A5 in the Fair catalogue – in colour (free sample for each visitor)	page	185,00	
4.	Editing compulsory advertisements for Fair catalogue	piece	50,00	
5.	Single-phase electric power connection - 220V up to 3 kw *see note	piece	105,00	
6.	Three-phase electric power connection - 380V up to 5 kw *see note	piece	120,00	
7.	Three-phase electric power connection - 380V 5-10 kw *see note	piece	225,00	
8.	Three-phase electric power connection - 380V 10-20 kw *see note	piece	315,00	
9.	Electric switchboard (without electric power, compulsory for 380V above 5kw)	piece	95,00	
10.	Water supply *see note	piece	55,00	
11.	Water outlet *see note	piece	80,00	
12.	External (outdoor) electrical connection *see note	piece	115,00	

* **Note:** Please circle the desired service and specify the required quantity. Water supply and water outlets are only available at certain locations of the venue, as is specified on the floor plan of the exhibition. The Exhibitor must provide a plan of the exhibition space in advance with the required electrical points and plumbing clearly marked. The Organiser is responsible for providing electricity and water supply and outlets to the stand. The connection of equipment to electricity and water supply and outlets is the responsibility of the Exhibitor.

Equipment Price List*

N.	NAME	Unit	Price (euro)	Quantity
1.	Tall glass showcase (100 x 50 cm, h=250 cm)	piece	58,00	
2.	Tall glass showcase (100 x 100 cm, h=250 cm)	piece	66,00	
3.	Short glass showcase (100 x 50 cm, h=250 cm)	piece	40,00	
4.	Short glass showcase (100 x 100 cm, h=250 cm)	piece	45,00	
5.	Booth partition wall (100 cm x h=250 cm)	piece	30,00	
6.	Door with lock (for booth)	piece	47,00	
7.	Curtain (for booth)	piece	16,00	
8.	Counter with shelf (100 cm x 50 cm x h= 100 cm or 50 cm x 50 cm x h= 100 cm)	piece	39,00	
9.	Counter with shelf (100 cm x 100 cm x h= 100 cm)	piece	44,00	
10.	Wall cabinet with shelves (100 cm x 50 cm x h=250cm)	piece	30,00	
11.	Wall shelf (MDF – 100 cm x 30 cm)	piece	13,00	
12.	Table	piece	30,00	
13.	Chair	piece	20,00	
14.	Bar table	piece	40,00	
15.	Bar chair	piece	25,00	
16.	Spotlight 150W	piece	21,00	
17.	Spotlight, metal halogen 150W	piece	47,00	
18.	Additional sign with name and logo (dim 200 x 40 cm)	piece	16,00	

* **Note:** Please circle the desired service and specify the required quantity.

Deadline for submission and order are the 24th January 2020

Ordering additional equipment during the trade fair is not permitted without the consent of the Organiser. If the requested equipment is available, the prices from the price list shall be increased by 50%.

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VAT is not included in stated prices.

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EXHIBITOR GENERAL TERMS AND CONDITIONS

1. The Organiser of the Promohotel Fair is Studio 053 d.o.o., located in Poreč, Vrsarska 11.
2. All natural and legal persons having properly filled in, certified and submitted the Application Form (further in text Application), the Appendix to the Application Form (further in text Appendix) are entitled to take part in the Fair provided that they comply with the regulations stated in the Exhibitor General Terms and Conditions. All terms and conditions pertaining to the Application pertain to the Appendix as well. Valid Application Documentation consists of an Application Form, Appendix and Exhibitor General Terms and Conditions.
3. If the Exhibitor is subject to the fiscal system, he must comply with the rules and regulations and bears the sole liability for failure to do so. The exhibitor is obliged to have all the required sanitary and other permits if selling products for which such permits are necessary. Any resulting consequences from failure to do so shall be the sole responsibility of the Exhibitor.
4. The details regarding participating of exhibitors in the Fair are defined in the Application. An Application, certified and signed by the Exhibitor and submitted to the Organiser of the Fair is to be considered a concluded written contract. The Deadline for submitting the certified Application Form is 24th January 2020.
5. The Organiser will allocate exhibition space according to the received Application Forms and, if the exhibition space requires, the Organiser reserves the right to allocate to the Exhibitor an area up to 10% bigger or smaller than the one requested in the Application. Should circumstances beyond his control occur, the Organiser has the right to withdraw the allocated space and to assign a new exhibition space if that is in the interest of the Fair, and the Exhibitor has therefore no right to cancel his participation, request changes and/or demand compensation for damages. Under the term "Exhibitor" the Organiser considers all persons working under the directions of the Exhibitor. The Organiser is obligated to supply the Exhibitor with the stand and ordered equipment 24 hours before the official opening of the Fair and any complaints shall be submitted in writing only, no later than 12 hours prior to the beginning of the Fair. The Exhibitor must allow unobstructed passage through his stand of any installations necessary for technically or by other means equipping of the exhibition space or another exhibitor's stand.
6. The Exhibitor cannot sublease the exhibition space to a third party without the permission of the Organiser. The Exhibitor is obliged to end all work on setting up of the stand 12 hours before the start of the Fair, and all the arranging of the exhibits 4 hours before the start of the Fair.
7. The Organiser will publish the Fair catalogue in which all the exhibitors who submit the Application no later than the stated deadline (31st January 2020), will be presented. The Exhibitor must provide a print-ready advertisement by e-mail no later than the application deadline. If the applicant does not provide them in time the Organiser will enter the basic data known from the Application Form. If the submitted advertisement is of incorrect dimensions, any required editing will be charged at the price from the Other Services Price List (no. 4). The Exhibitor is fully responsible for the data entered in the catalogue, for the content of the advertisement, as well as for any damages caused by submitting unsuitable content; and the Organiser shall therefore not be liable for errors in the catalogue.
8. Upon receiving the Application, Studio 053 d.o.o. will send a quote for the ordered services according to the elements specified in the Application.
9. The reservation of the exhibition space at the Fair can be made solely by timely payment of the amount stated in the quote.
10. If the Exhibitor does not pay the specified amount by the due date stated in the quote, and no later than 20 days prior to the beginning of the Fair, the Organiser shall be entitled to cancel the confirmed registration. Any late payments shall be subject to interest on arrears.
11. Upon the closing of the Fair, Studio 053 d.o.o. will issue to the Exhibitor the final invoice for the services according to the Application, including any services ordered and provided subsequently.
- 12. Exhibitors are not allowed to remove any of the exhibits from the Fair premises before the closing of the Fair. Visiting hours of the Fair shall be on the first day from 12:00 to 19:00h, on the second and third day from 10:00 to 19:00h, and on the last day of the Fair from 10:00 to 17:00. If the Exhibitor starts packing away the stand before the end of working hours, a fee of € 667,00 + VAT will be charged.**
13. The Organiser shall assume responsibility for safety and security of the Fair grounds and shall employ a 24-hour security service during the Fair. The safety of the exhibits at each stand is the responsibility of the Exhibitor. The Organiser shall not be liable for any damage, loss or theft of the Exhibitor's property. Furthermore, the Organiser will not be held responsible for disappearance of any items from the stand during the Exhibitor's presence at the stand, i.e. during the visiting hours of the Fair. After the closing of the Fair (15th February 2020, from 17:00h onwards), the Exhibitor will bear sole responsibility for his exhibits.
14. All prices for the services specified in the Application are in EUR net, exclusive of VAT. Payment is to be made according to the quote made on the basis of the Application and calculated in HRK at Hypo Alpe Adria Bank d.d. mean rate on the day the quote is issued.
15. The Application is irrevocable and binding and any cancellation thereof must be in writing. In case the Exhibitor cancels his participation in the Fair no later than 40 days prior to the beginning of the Fair, 50% of the agreed value of the exhibition space will be invoiced nonetheless. For cancellations of the participation in the Fair made within 30 days or less prior to the beginning of the Fair, the full amount for the ordered exhibition space will be invoiced.
16. The Organiser is responsible for cleaning of the fair grounds, passages and of the exhibition space.
17. Any arising disputes between the Exhibitor and Studio 053 d.o.o. shall be settled by agreement, and in case they fail to reach an agreement, the parties hereby agree to the jurisdiction of the Court in Poreč.

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Place and date

Stamp and signature of Exhibitor